

SOAR REGISTRATION FORM: Fall 2008

Enclosed is my \$70.00 membership fee for the Fall Term 2008.

**MAKE CHECKS PAYABLE TO WAYNE STATE UNIVERSITY.
INDICATE SOAR IN THE MEMO LINE.**

Register early! Many classes fill quickly! Applications are processed as received.

First Name Last Name () Phone

Address

City Zip E-Mail May we send future e-mails to this address? Yes No

Currently a member of SOAR? Yes No Special Needs? _____
Indicate and contact SOAR office

CLEARLY list the numbers of the classes for which you wish to register. Rank order your preferences.
Since some of the classes for which you wish to register may be "full," please list **alternate classes** for which we may register you. **Rank order your preferences.**

If you are registering for S1113, "Great Decisions Study Group," please include a **separate** check for \$18.00 payable to Wayne State University. This course requires a fee for course materials.

1. _____ 5. _____ **ALTERNATE CLASSES:**
2. _____ 6. _____ 1. _____ 4. _____
3. _____ 7. _____ 2. _____ 5. _____
4. _____ 8. _____ 3. _____ 6. _____
9. _____ (If you select S1161, AARP Driver Safety Program, you may register for nine classes.)

RETURN BY MAIL ONLY TO: SOAR/WSU Oakland Center
33737 West Twelve Mile Road, Farmington Hills, MI 48331

A confirmation letter will be sent verifying your enrollment. This letter is your "ticket" into the classroom if your name is not on the attendance sheet. Please bring it to each class. If you do not receive such a letter by October 1, 2008, please call the SOAR Office at (248) 489-0005.

HELP WANTED – VOLUNTEER TO MAKE YOUR SOAR SUCCEED :

Yes, I'll continue to volunteer Yes, I'd like to be a new volunteer
 Basic Office Facilitator Greeter Mailings Registration Computer
Committees: Publicity Field Trips Long Range Planning Registration

Office use only

Today's Date _____ Postmark Date _____ Rec'd In Office _____ CK#(S) _____ CK Date (S) _____
Registration No. _____ Comments _____
Date/Initial _____ / _____ Registration Checker _____ Date/Initial _____ / _____ Database Input _____

Fall 2008 SCHEDULE

- Mail-in Registration will begin Monday, September 8, 2008 and end Thursday, September 25, 2008.
- Walk-in Registration will take place Monday, October 6, 10:00 a.m. to 3:00 p.m., at the WSU Oakland Center, 33737 W. Twelve Mile Road, Farmington Hills, MI 48331.
- Classes begin Monday, October 13, 2008 and end Friday, November 21, 2008.

PLEASE NOTE: Mail-In Registration **must** be done by U.S. Mail.

SOAR POLICIES

Class-Size Policy:

Class size is determined by three factors: (1) room capacity; (2) resources required (e.g. available computers, etc.); and (3) limits set by the individual instructor. Therefore, the Steering Committee has adopted the following policies.

Attendance Policy:

1. Attendance in any course that is “**closed**” by registration count is limited to those who are formally enrolled. Nevertheless, should seats be available, SOAR members in good standing who are not registered for the course may be admitted, with permission of the instructor and on a first come, first served basis, **after** all formally enrolled students have been seated and under the direction of the room facilitator/monitor, who will determine the number of available seats.

2. Attendance in any course that is “**open**” by registration count is open to SOAR members in good standing who are not registered for the course. Such members may be admitted, with permission of the instructor and on a first come, first served basis, **after** all formally enrolled students have been seated and under the direction of the room facilitator/monitor, who will determine the number of available seats.

3. Members may not “give” their seats to other SOAR members, guests or spouses.

4. **Under no circumstances will standing or bringing extra chairs into a room be permitted.** Regulations specified by the Fire Marshal and policies governing WSU’s Oakland Center prohibit such actions.

Guest Policy:

1. A guest may only attend one class per term.

2. **Guests may not attend classes that are “closed” by registration count.**

3. Pursuant to the SOAR Attendance Policy, guests and members in good standing who are not formally registered in a course may attend “open” classes on an available seating basis and under the direction of the room facilitator/monitor. A phone call to the SOAR office will help ascertain if seats are available.

4. Members must present a “guest pass” to the course facilitator/monitor and attend the class with their guest.

I have read and agree to the SOAR policy statements on the reverse side of this Registration Form.

Applicant Signature _____ Date _____